**Regatta Racing Policy**

To be eligible to enter regattas and race for Ballarat City Rowing Club all crew members must be financial members of the Club or on an agreed payment plan with the Treasurer.

New members aiming to compete at Rowing Victoria regattas will need to supply photo ID to Rowing Victoria via the Club Captain or Secretary. If you are not sure of your membership status, please check with the Club Secretary.

Please be aware that new memberships and club transfers may take several days to process and you may not be able to enter a regatta.

Regatta seat fees and trailer fees for transport of boats will be invoiced to each crew member. Please be aware of the timing of fines and penalties applicable for changes in entries and regatta non-attendance as disclosed on the regatta information pages in [Rowing Manager](https://vic.rowingmanager.com/).

Seat fees will be payable even when regattas have been cancelled. See [Rowing Victoria Regatta Cancellation Policy](https://s3-ap-southeast-2.amazonaws.com/piano.revolutionise.com.au/cups/rowingvictoria/files/mpqrgrr66gzwzmms.pdf).

**Submitting entries for a regatta**

Regatta entries are submitted by the Club Captain to [Rowing Victoria](http://www.rowingvictoria.asn.au/) using Rowing Manager. Rowing Manager needs to contain all necessary contact and personal information for each crew member.

Women’s crews can submit their entries to Captain Danielle Foley and men’s crews to Vice-Captain Andrew Larsson.

Please submit entries to the Captains four to five days prior to regatta entry closing dates so that crew eligibility, boat allocation and transport can be planned.

Late entries must be approved by the Captain and Rowing Victoria and will incur a late-entry penalty.

How to enter

Check what events are available at the regatta (see [Rowing Victoria’s Regattas Calendar](https://vic.rowingmanager.com/)). Check that your crew members are available, eligible to race in the selected event, are financial and willing to compete.

Submit your proposed crew entries to the Club Captains including the regatta name, event number, crew members, cox and coach if applicable.

Each crew member entered is liable for their seat fee. If a substitution occurs, the original crew member is required to pay the seat fee unless otherwise negotiated.

**All members entering a regatta should double-check their entries on** [**Rowing Manager**](https://vic.rowingmanager.com/) **to ensure entries are correct.**

**Contacts**

captain@ballaratcityrowing.com

vice-captain@ballaratcityrowing.com

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This policy was adopted by the BCRC Committee September 2, 2019.